

Senarai Semakan Untuk Pra-Kelayakan

Checklist For Pre Qualification

Dokumen Sokongan

Supporting Documents

Nota Penting

Semua dokumen sokongan yang telah dikemukakan bersama borang permohonan hendaklah **diakui sah** oleh mana-mana agensi kerajaan / badan profesional yang telah mengeluarkan dokumen tersebut atau oleh Pesuruhjaya Sumpah atau oleh Setiausaha Syarikat.

Important Notes

All supporting documents submitted with the application form must be certified by the relevant government agency / professional that issuing the relevant documents or by the Commissioner for Oaths or by the Company Secretary.

Tandakan (✓) jika dokumen dilampirkan

Mark (✓) if document are enclosed

A	SILA PASTIKAN SETIAP BAHAGIAN DIISI DENGAN LENGKAP TANDA (✓) JIKA LENGKAP / DISERTAKAN N/A JIKA TIDAK BERKAITAN
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Bahagian A – Maklumat Pemohon – Semua ruang diisi dengan lengkap

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Bahagian B – Kategori Yang Dipohon Sebagai Kontraktor Panel AIR SELANGOR
– Ditanda dengan betul

☐

Bahagian C – Maklumat Pendaftaran Dengan Badan-Badan Kerajaan / Agensi

☐

Bahagian D – Maklumat Kewangan – Diisi dengan lengkap

☐

Bahagian E – Maklumat Pemegang Saham/Pemilik/Rakan Kongsi/
Ahli Pengarah dan Kakitangan – Diisi dengan lengkap

☐

Bahagian F – Maklumat Mesin, Peralatan dan Kenderaan – Diisi dengan lengkap

☐

Bahagian G – Maklumat Kerja-Kerja Berkaitan Mekanikal / Elektrikal
– Diisi dengan lengkap

☐

Bahagian H – Pengakuan – Ditandatangani lengkap dan cop termasuk saksi

☐

Perakuan pemerbadanan syarikat oleh Suruhanjaya Syarikat Malaysia (SSM) - Borang 8/9
SSM's Certificate of Company Incorporation - Form 8/9

Perakuan pemerbadanan atas pertukaran nama syarikat SSM -Borang 13 (Jika Berkenaan)
SSM'S Certificate of Incorporation on changes name of company - Form 13 (if applicable)

Borang 24 - "Return of a Allotment of Share"
Form 24 - Return of Allotment of Shares

Borang "Annual Return of a company having share capital"
Form of "Annual Return of a company having a share capital"

Borang 32A - Borang Pindah Milik Saham / Debentur (jika berkenaan)
Form 32A - Form of Transfer of shares / Debentures (if applicable)

Borang 44 - Notis pemberitahuan alamat berdaftar dan waktu pejabat dan butir-butir perubahan
Form 44 - Notice of situation of registered office and of office hours and particular of changes

Borang 49/Form 49 - "Return Giving Particular in Register of Directors, Managers and Secretaries and Changes of Particulars"

Salinan penyata akaun semasa bank untuk tiga (3) bulan yang terkini
Copies of current account bank statement for the last three (3) months

Penyata kewangan audit terkini atau laporan tahunan
Latest audited account statement or annual report

Laporan / surat dari bank / institusi kewangan berhubung dengan kemudahan kredit (jika ada)
Bank / Facilities institution report / letter on credit facilities (if any)

Salinan "Letter of Award, Acceptance / Appointment" (LOA), "Purchase Order" (PO) dan "Certificate of Practical Completion" (CPC) untuk setiap kerja.
Copy of Letter of Award / Acceptance / Appointment (LOA), Purchase Order (PO) and Certificacate of Practical Completion (CPC) for each work.

Borang KWSP 6 (Borang A)
Form KWSP 6 (Borang A)

Profil syarikat yang terkini
Latest company's profile

Surat a) perjanjian sewa / beli pejabat dan;
 b) perjanjian sewa stor mekanikal / elektrik (jika ada)

Lain-lain
Others

C	Pendaftaran dengan Agensi kerajaan / Badan-Badan Profesional <i>Registration with Government Agency / Professional Bodies</i>
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Salinan Sijil Pendaftaran Kementerian Kewangan Malaysia [MOF]

Salinan Sijil Pendaftaran Taraf Bumiputera (jika ada)

Salinan Sijil Pendaftaran Pusat Khidmat Kontraktor [PKK]

Salinan sijil pendaftaran dengan Lembaga Pembangunan Industri Pembinaan Malaysia (LPIPM)

Copy of certificate of registration with Construction Industry Development Board Malaysia (CIDB)

Salinan permit dengan Suruhanjaya Perkhidmatan Air Negara (SPAN) -
IPA Permit D (Bekalan Air)

Copy of permit of registration with SPAN - IPA Permit D (Bekalan Air)

Salinan Sijil Pendaftaran Suruhanjaya Tenaga [ST]

Lain-lain [JPPK dll].....

Salinan softcopy [pendrive]

* Kontraktor / pemohon adalah diminta untuk menyimpan salinan dokumen hardcopy dan softcopy (pendrive) yang dikemukakan sebagai rujukan.

Sebarang permohonan untuk mendapatkan salinan dokumen berkenaan daripada pihak AIR SELANGOR tidak akan dilayan.

No. Permohonan:

ME



**DOKUMEN PRA KELAYAKAN
KONTRAKTOR PANEL MEKANIKAL & ELEKTRIKAL (M&E)**

(Perlu diisi oleh pemohon)

Nama Syarikat <i>Company Name</i>	
Tarikh Penghantaran <i>Date Of Submission</i>	

NOTA PENTING KEPADA PEMOHON:-

- 1) Kontraktor / Pemohon yang memohon sebagai kontraktor panel mekanikal / elektrikal di AIR SELANGOR akan terlibat dengan kerja-kerja kecemasan dan **perlu bersedia pada bila-bila masa (24 hours standby) apabila diperlukan.**
- 2) Kontraktor / Pemohon perlu berdaftar sebagai Kontraktor Mekanikal (di bawah kod 15 / 20) atau Kontraktor Elektrikal (di bawah kod 04 / 05 / 11) AIR SELANGOR sebelum boleh membuat permohonan sebagai kontraktor panel mekanikal/elektrikal.

Jenis Permohonan :

☐

PERMOHONAN BARU
NEW APPLICATION

JENIS PERMOHONAN PANEL KONTRAKTOR :-

☐

Kontraktor Panel Mekanikal

☐

Kontraktor Panel Elektrikal

**UNTUK KEGUNAAN PEJABAT
FOR OFFICE USE**

Tarikh Terima : T.T Terima :

Tarikh Mula Proses: T.T pegawai proses :

Disemak oleh : T.T pegawai semakan :

1.0 BAHAGIAN A

MAKLUMAT PEMOHON
APPLICANT INFORMATION

1.1 Nama Penuh Syarikat <i>Full Name of Company</i>	:			
1.2 Alamat Syarikat Didaftarkan <i>Registered Address</i>	:			
	:			
Bandar / City	:		Poskod <i>Postcode</i>	
Negeri / State	:			
No. Tel / Tel. No.	:			
No. Faks / Fax No.	:			
1.3 Alamat Surat Menyurat: (Wajib Isi)	:			
<i>Correspondence Address</i> <i>[to be filled only if different from 1.2]</i>	:			
Bandar / City	:		Poskod <i>Postcode</i>	
Negeri / State	:			
No. Tel / Tel. No. (Wajib Isi)	:			
No. Faks / Fax No. (Wajib Isi)	:			
1.4 Alamat Stor <i>Branch Address</i>	:			
	:			
Bandar / City	:		Poskod <i>Postcode</i>	
Negeri / State	:			
No. Tel / Tel. No.	:			
No. Faks / Fax No.	:			
1.5 Alamat E-mel <i>E-Mail Address</i>	:			
1.6 Laman Web Syarikat <i>Company's Website</i>	:			

1.7	Nombor ROC/ROB/ROS <i>ROC/ROB/ROS number</i>	:	
1.8	Tarikh Pendaftaran Syarikat <i>Date of Registration</i>	:	
1.9	Tempat Pendaftaran <i>Place of Registration</i>	:	
1.10	Nama Syarikat Induk [jika <i>Parent Company Name [if any]</i>	:	
1.11	No. Cukai Pendapatan Syari <i>Company's Income Tax No.</i>	:	
1.12	No. Pendaftaran GST [Jika <i>GST Registration No. [If any]</i>	:	
1.13	Jenis Perniagaan <i>Type of Business</i>	:	☐ Sdn Bhd <i>Private Limited</i> ☐ Berhad <i>Limited</i> ☐ Perkongsian <i>Partnership</i> ☐ Perseorangan <i>Sole Proprietorship</i>
			☐ Enterprise <i>Enterprise</i> ☐ Koperasi <i>Cooperative</i> ☐ Persatuan <i>Association</i> ☐ Lain-lain / Others
1.14	Status Syarikat <i>Company Status</i>	:	☐ Bumiputera ☐ Bukan Bumiputera <i>Non Bumiputera</i>
			☐ Luar Negara <i>Foreign Country</i> ☐ Usahasama <i>Joint-Venture</i>
	Bumiputera		%
	Bukan Bumiputera <i>Non Bumiputera</i>		%
	Luar Negara <i>Foreign Country</i>		%

Individu yang boleh dihubungi untuk sebarang maklumat/penjelasan berkaitan Permohonan Pra-Kelayakan
Person to contact for further information/clarification in regard to this Pre Qualification Submission

1.15	Nama Pegawai Untuk Dihub <i>Name of Officer to be contacted</i>	:	
	(Wajib Isi) Jawatan / <i>Designation</i>	:	
	No. Tel / <i>Tel. No.</i>	:	
	No. Faks / <i>Fax. No.</i>	:	
	No. Telefon Bimbit/ <i>Handpho</i> (Wajib Isi)	:	
	Alamat E-mel <i>E-Mail Address</i>	:	

2.0 BAHAGIAN B

KATEGORI YANG DIPOHON SEBAGAI KONTRAKTOR PANEL AIR SELANGOR AIR SELANGOR PANEL CONTRACTOR APPLICATION CATEGORIES

Sila TANDAKAN ✓ di dalam kotak di bawah untuk Kategori yang dipilih.

2.1 Kontraktor Panel Panel Contractor

KERJA MEKANIKAL

- ☐ 01 Sistem pam dan berkaitan dengannya ie. jenis 'end suction', 'split casing', 'multistage' termasuk
- ☐ 02 Sistem injap bagi injap kawalan masuk mekanikal, injap aliran dan 'surge' ie. 'altitude',
- ☐ 03 Sistem mesin tekanan ie. sistem pemampat udara, 'unfired pressure vessel', 'pneumatic system'
- ☐ 04 Sistem mesin angkat ie. 'overhead crane'.
- ☐ 05 Sistem 'bandscreen' (WTP).
- ☐ 06 Sistem 'airblower' (WTP).
- ☐ 07 Sistem 'penstock' (WTP).
- ☐ 08 Sistem 'Air-conditioning & Mechanical Ventilation (ACMV)'.

KERJA ELEKTRIKAL

- ☐ 01 Sistem 'transformer & switchgear'.
- ☐ 02 Sistem janakuasa
- ☐ 03 Sistem papan suis utama & panel kawalan
- ☐ 04 Motor Elektrik ie 'squirrel cage', 'slip ring' dll.
- ☐ 05 Sistem 'actuator'.

* NOTA

- 1) Kawasan kerja bagi **Kontraktor Panel Mekanikal** meliputi semua wilayah di AIR SELANGOR dan memerlukan permit SPAN D seperti berikut :-
 - a) Kerja-kerja di wilayah Kuala Lumpur, Petaling, Gombak atau Pengeluaran (NRO/SRO) perlu mempunyai permit SPAN iaitu IPA D - Negeri Selangor dan IPA D - W.P. Kuala Lumpur
 - b) Kerja-kerja di wilayah Sepang atau Pengeluaran (NRO/SRO) perlu mempunyai permit SPAN IPA D - Negeri Selangor dan IPA D - W.Persekutuan Putrajaya.
 - c) Kerja-kerja di wilayah Klang/Shah Alam, Hulu Langat, Hulu Selangor, Kuala Langat, Kuala Selangor, Sabak Bernam atau Pengeluaran (NRO/SRO) perlu mempunyai permit SPAN IPA D - Negeri Selangor sahaja.
- 2) Kawasan kerja bagi **Kontraktor Panel Elektrikal** meliputi semua wilayah di AIR SELANGOR dan memerlukan orang kompeten berdaftar mengikut bagi kategori LV atau HT :-
 - a) Bagi permohonan sub-kategori kerja elektrikal, pihak kontraktor hendaklah menyerahkan dokumen sokongan seperti sijil kompetensi dan lain-lain yang berkaitan.

REGISTRATION WITH GOVERNMENT BODIES / AGENCIES

3.1 KERJA-KERJA KECEMASAN PANEL MEKANIKAL AIR SELANGOR (SYARAT WAJIB)

Bil	Pertubuhan [Organization]	Maklumat Pendaftaran Terkini	
1	SSM [Suruhanjaya Syarikat Malaysia]	No. Syarikat	
		Tarikh Penubuhan Syarikat	
		Tempoh Sah (jika ada)	
2	CIDB [Lembaga Pembangunan Industri Pembinaan M'sia]	Pengkhususan Berdaftar (Kod ME ...)	
		No. Pendaftaran	
		Tempoh Sah	
3	SPAN [Suruhanjaya Perkhidmatan Air Negara]	Permit IPA Jenis D (Bekalan Air) Negeri dimana kerja boleh diusahakan (Selangor / W. P. Kuala Lumpur / W.P Putrajaya)	
		A) IPA Jenis D (Bekalan Air) : SELANGOR	
		Nombor Permit	
		Tempoh Sah	
		B) IPA Jenis D (Bekalan Air) : W. PERSEKUTUAN KUALA LUMPUR	
		Nombor Permit	
		Tempoh Sah	
		C) IPA Jenis D (Bekalan Air) : W. PERSEKUTUAN PUTRAJAYA	
		Nombor Permit	
Tempoh Sah			
4	Lain-Lain [Sila Nyatakan] * JKKP		

Nota:-

1. Sila sertakan salinan sijil-sijil untuk pendaftaran di atas
Please attach the copy of certificates of the above registrations.
2. Sila pastikan pendaftaran di atas masih sah tempoh
Please ensure that the above registrations are still valid

3.2 KERJA-KERJA KECEMASAN PANEL ELEKTRIKAL AIR SELANGOR (SYARAT WAJIB)

Bil	Pertubuhan [Organization]	Maklumat Pendaftaran Terkini	
1	SSM [Suruhanjaya Syarikat Malaysia]	No. Syarikat	
		Tarikh Penubuhan Syarikat	
		Tempoh Sah (jika ada)	
2	CIDB [Lembaga Pembangunan Industri Pembinaan M'sia]	Pengkhususan Berdaftar (Kod	
		No. Pendaftaran	
		Tempoh Sah	
3	ST [Suruhanjaya Tenaga]	Sila tandakan (√) pada petak berkenaan	
		Kelas	A ☐ B ☐ C ☐ D ☐
		Nombor Pendaftaran	
		Tempoh Sah	
4	Lain-Lain [Sila Nyatakan]		

Nota:-

1. Sila sertakan salinan sijil-sijil untuk pendaftaran di atas
Please attach the copy of certificates of the above registrations.
2. Sila pastikan pendaftaran di atas masih sah tempoh
Please ensure that the above registrations are still valid

4.0 BAHAGIAN D**MAKLUMAT KEWANGAN**
*FINANCIAL INFORMATION***4.1 Lengkapkan butir-butir di bahagian**
Complete details in section[i] **Bagi syarikat sendirian berhad / syarikat berhad / koperasi dan lain-lain**
For private limited company/public company/cooperative and others[i] **SYARIKAT SENDIRIAN BERHAD/SYARIKAT BERHAD/KOPERASI DAN LAIN-LAIN**
PRIVATE LIMITED COMPANY/PUBLIC COMPANY/COOPERATIVE AND

Modal Saham / Share Capital		RM
1	Jumlah modal berbayar / saham anggota dimiliki oleh badan / individu tempatan <i>Total paid-up capital / share of members owned by local bodies / individual[s]</i>	
2	Jumlah modal berbayar dimiliki oleh badan / individu asing <i>Total paid-up owned by foreign bodies / individual[s]</i>	
Jumlah / Total		

Nilai Syarikat / Networth		RM
1	Jumlah Aset tolak [-] Jumlah Liabiliti berdasarkan lembaranimbangan terkini <i>Total Assets less [-] Total Liabilities based on latest balance sheet</i>	

4.2 MAKLUMAT BANK / BANK INFORMATION

Bil	No. Akaun / Account No.	Nama Pemegang Akaun / Acc. Holder Name	Nama Bank / Bank Name	Alamat bank / Bank Address

Nota:- Sila sertakan salinan penyata bank semasa bagi 3 bulan terakhir yang telah disahkan.**4.3 MAKLUMAT KEMUDAHAN KREDIT / CREDIT FACILITIES**
[Overdraft / Letter of Credit / Term Loans / Bank Guarantee / Factoring etc]

Bil	Institusi Kewangan / Financial Institut	Alamat / Address	Kemudahan Kewangan / Financial Facilities	
			Jenis Sumber / Type of Source	Jumlah / Amount [RM]

Nota:- Sila sertakan salinan surat dari institusi kewangan yang memberi kemudahan kredit yang telah disahkan.

4.4 MAKLUMAT KEMUDAHAN KREDIT BEKALAN / *SUPPLY CREDIT FACILITIES INFORMATION*

Bil	Bahan	Nama Pembekal	Jumlah Kredit [RM]

Nota:- Sila sertakan salinan surat dari pembekal yang memberi kemudahan kredit bekalan yang telah disahkan.

5.0 BAHAGIAN E MAKLUMAT PEMEGANG SAHAM/PEMILIK/RAKAN KONGSI/AHLI PENGARAH DAN KAKITANGAN

5.1 MAKLUMAT PEMEGANG SAHAM/PEMILIK/RAKAN KONGSI

Shareholders/Owner/Partners

5.1.1 Sila rujuk dan sertakan salinan Borang 24 yang telah disahkan [Untuk Sdn Bhd / Bhd]

Bil	Nama / Name	No. KP / IC/ Passport No.	Warganegara/ Citizen	Nilai / Value [RM]	Peratusan / Percentage [%]

5.2 MAKLUMAT LEMBAGA PENGARAH

Board of Directors Information

5.2.1 Sila rujuk dan sertakan salinan Borang 49 terbaru yang telah disahkan.

Bil	Nama / Name	No. KP / IC/ Passport No.	B'putra / Non B'putra / Foreigner	Jawatan / Designation

5.3 STRUKTUR KAKITANGAN SEKARANG

Current Staff Structure

5.3.1 Sila isi bilangan pekerja tetap seperti berikut :

Penyertaan	Pengurusan		Eksekutif		Pekerja mahir	Perkeranian	Pekerja Am	Jumlah
	Profesional	Pentadbiran	Teknikal	Pentadbiran				
a) Bumiputra								
b) Bukan Bumiputera								
c) Asing								

Jumlah : _____

Nota:-

Sila kemukakan salinan Borang A (Penyata KWSP) dan resit pembayaran bagi 2 bulan terakhir
[jika syarikat mempunyai pekerja tetap lebih dari 5 orang]

6.0 BAHAGIAN F

**MAKLUMAT MESIN, PERALATAN DAN KENDERAAN
(BERKAITAN MEKANIKAL & ELEKTRIKAL)**

6.1 MESIN & PERALATAN KONTRAKTOR

[Contractor's Plant & Equipment]

Bil	Jenis / Model <i>[Type/Model]</i>	Tahun Pendaftaran <i>[Year Registered]</i>	Nombor Pendaftaran <i>[Plate Number]</i>	Sendiri / Sewa <i>[Owned/Hire]</i>

Nota:-

Sila gunakan ruang tambahan jika diperlukan

[If insufficient space, please attach additional sheet with the same format]

7.0 BAHAGIAN G

MAKLUMAT KERJA - KERJA BERKAITAN MEKANIKAL / ELEKTRIKAL

7.1 KERJA-KERJA YANG SEDANG DILAKSANAKAN

[On Going Projects]

Bil	Nama Projek <i>[Project Name]</i>	Nilai Kontrak (RM) <i>[Contract Value]</i>	Tempoh Kontrak <i>[Contract Period]</i>	Klien <i>[Client]</i>	% Siap <i>[Completion]</i>

Nota:-

1. Sila gunakan ruang tambahan jika diperlukan
[If insufficient space, please attach additional sheet with the same format]
2. **Salinan Surat Award perlu dikepikan sebagai bukti**
[Copies of Letter of Award shall be submitted as document evidence.]

7.2 PENGALAMAN MELAKSANAKAN KERJA-KERJA BERKAITAN MEKANIKAL / ELEKTRIKAL DALAM TEMPOH 5 TAHUN

[Past 5 years Work Experiences In Related Mechanical / Electrical]

Bil	Nama Projek <i>[Project Name]</i>	Nilai Kontrak (RM) <i>[Contract Value]</i>	Tempoh Kontrak <i>[Contract Period]</i>	Klien <i>[Client]</i>	% Siap <i>[Completion]</i>

Nota:-

1. Sila gunakan ruang tambahan jika diperlukan
[If insufficient space, please attach additional sheet with the same format]
2. **Salinan Perakuan Siap Kerja (CPC) perlu dikepikan sebagai bukti**
[Copies of Certificates of Practical Completion (CPC) shall be submitted as document evidence.]

8.0 BAHAGIAN H

PENGAKUAN
[DECLARATION]

Saya yang bertanda tangan di bawah dengan ini mengaku dan percaya pada pengetahuan saya bahawa semua butir-butir yang terkandung di dalam borang permohonan ini adalah betul dan tepat. Saya membenarkan AIR SELANGOR dan wakilnya untuk memeriksa permohonan kami dan membuat rujukan kepada mana-mana pihak untuk tujuan pengesahan. Jika sekiranya, maklumat yang diberikan palsu/tidak betul selepas pengeluaran sijil pendaftaran, kami mengakui bahawa AIR SELANGOR berhak untuk

(I, the undersigned hereby declare to the best of my knowledge and believe that all particulars furnished under this application are true and accurate. I authorised AIR SELANGOR and its representative to scrutinise our application and to seek further clarification from any other party/parties for verification purpose. In the event that information is found to be false/untrue after issuance of the registration certificate, we acknowledge that AIR SELANGOR have the right to cancel the registration with immediate effect.)

Cop syarikat / company stamp

Tandatangan yang dibenarkan
[Authorised Signature]

Nama :
[Name]

No. K.P :
[I.C No]

Jawatan :
[Designation]

Tarikh :
[Date]

Cop syarikat / company stamp

Tandatangan saksi
[Witness signature]

Nama :
[Name]

No. K.P :
[I.C No]

Jawatan :
[Designation]

Tarikh :
[Date]

Appendix B

DECLARATION OF NON-LIQUIDATION

(For Incorporated Company)

I, **[insert full name as per NRIC.....]** and NRIC/passport number of **[insert full name as per NRIC.....]**, a director of **[insert name of applicant company.....]** (**[insert company number]**), a company incorporated in Malaysia and having its registered office at **[insert registered address of applicant company.....]**

.....]

(the “Company”) **DO HEREBY SOLEMNLY AFFIRM AND DECLARE** as follows:-

1. There is no winding-up petition pending and/or threatened against the Company nor has the Company committed any acts of insolvency, within or outside Malaysia.
2. There are no unresolved disputes, litigation and/or arbitration (in any tribunal, court or any other forum) or investigations by any Government agency, body, or other regulatory authority of any kind, in or outside Malaysia, which involves the Company. There are also no such unresolved disputes, litigation, arbitration and/or investigations as aforesaid which involves the Company’s agents, directors (including myself) and the secretaries in so far as such disputes, litigation, arbitration and/or investigations relate to the functions, duties and obligations of such persons and myself, in and to the Company.
3. That all authorisations, approvals, consent, licences, exemption, registration, recording or filing and all action, conditions and things required to be taken, fulfilled and done in order to carry out the business activity or activities of the Company have been taken, fulfilled and done.
4. There is no default or breach (whether actual or threatened) of any agreement or undertaking to which the Company (or its agent) is a party.
5. That all information, documents and oral representations furnished or to be furnished by or on behalf of the Company, its employees, agents and consultants in connection with the Company for the tender are true, complete, accurate and valid.
6. That the Company has fully disclosed all information, facts and circumstances which the Company knows or should reasonably know and which might reasonably be expected to influence **Pengurusan Air Selangor Sdn Bhd** and/or any of the subsidiary companies under the Group of Air Selangor in the tender evaluation and award.

Signed,

.....
(Director of the Company)

Name:

NRIC:

Date:

Company’s Stamp:

DECLARATION OF NON-COLLUSION

I on behalf of myself and my company ("**Tenderer**"), both as stated below, do solemnly and sincerely declare that:-

1. The Tender submitted herewith is a bona fide Tender, intended to be competitive.
2. I/Tenderer have not colluded or entered into any arrangement, understanding and/or agreement with any other person(s) or tenderer(s) to fix or adjust the amount, price and/or rates as proposed in the Tender.
3. I/Tenderer have not done, and undertake that I/Tenderer shall not and shall ensure that my/Tenderer's sub-contractors, suppliers and/or agents of the Tenderer shall not at any time before the date and time specified for the submission of the Tender, do any of the following acts:
 - (a) communicating with any person other than the authorised personnel of the Company the amount, price and/or rates or approximate amount, price and/or rates of the proposed Tender (except where the disclosure, in confidence, of the approximate amount, price and/or rates of the proposed Tender was essential to obtain insurance premium quotations required for the preparation of the Tender);
 - (b) entering into any arrangement, understanding and/or agreement with any person to refrain such person from tendering or to fix or adjust the amount, price and/or rates of any Tender to be submitted;
 - (c) directly or indirectly, induce or solicit any person to submit a false or sham proposal or Tender; and
 - (d) offering, paying, giving or agreeing to give any money, inducement, consideration, commission, reward or any other benefits whatsoever directly or indirectly to any person for doing, having done, causing or having caused to be done any act or thing described above in relation to the proposed Tender or any other tender(s).
4. I/Tenderer have at all times complied with and have not at any time committed any offence under the Malaysian Anti-Corruption Commission Act 2009, Competition Act 2010 and/or any other applicable laws, rules and regulations.
5. I/Tenderer have not admitted and/or been found and/or convicted by any regulatory authority to have participated in or colluded or undertaken any act or behaviour which is or is intended to or has the effect or consequence of significantly restricting competition in Malaysia or any other jurisdiction(s).
6. I/Tenderer have not offered or agreed to pay or give any money, inducement, consideration, commission, reward or any other benefits whatsoever directly or indirectly to any person for doing or having done or causing or having caused to be done any act or omission in relation to any other tender(s).
7. I/Tenderer have not contacted any employee, member or officer of the Company, or any person engaged as an adviser by the Company about any aspect of the Tender in any form or manner not permitted under the Instruction To Tenderers including (without limitation) for the purposes of discussing the possibility of their future employment or engagement by the Company.

I also undertake that I shall not do or procure to be done any of the acts mentioned in Clause 1 to 7 above or, in the event of the Tender being accepted, do any of such acts at any time throughout the duration of the contract to be awarded to me/Tenderer by the Company.

I/Tenderer understand that if I/Tenderer have been involved in the conduct described above and/or falsely complete this declaration and/or we fail to declare any circumstances described above, then the Company shall be entitled to exclude or disqualify me/the Tenderer from the Tender or to withdraw, revoke or cancel the award or appointment (as the case may be) at any time.

In this declaration:

- (i) the word "person" includes a natural person, body, association or a company incorporated under the Companies Act 1965 or any legal entity capable of owning any rights, properties or interests and "agreement" includes any arrangement whether formal or informal and whether legally binding or not;
- (ii) the word "Company" include Pengurusan Air Selangor Sdn. Bhd.
- (iii) reference to statutes including reference to any provisions, sections, articles or paragraphs shall include any such modification, consolidation, re-enactment or replacement thereof and/or any legislation or legislative provisions, sections, articles or paragraphs substituted therefor, and all regulations, subsidiary legislations, by-laws, guidelines, practice notes, codes of practice, statutory instruments or orders (as may be applicable) issued thereunder.

IMPORTANT:

PLEASE TICK/CHECK ONE OF FOLLOWING BOXES failing which your tender submission will be rejected.

☐	I further declare that I and Tenderer DO NOT HAVE any related shareholder, director, connected person, associated body of corporate as well as the entities in which either those personnel or their close relatives exercise control, joint control or significant influence or hold, directly or indirectly, a significant portion, in any event no less than 20%, of the voting rights, participate in this Tender.
☐	I further declare that I and Tenderer HAVE related shareholder, director, connected person, associated body of corporate as well as the entities in which either those personnel or their close relatives exercise control, joint control or significant influence or hold, directly or indirectly, a significant portion, in any event no less than 20%, of the voting rights, participate in this Tender and I have provided the details in the next page.

Signed by,

.....
 Name of Director / Authorised Signatory of Tenderer:
 NRIC:
 Date:
 Name of Tenderer Company:
 Tenderer's Company Stamp:

DECLARATION OF RELATED PARTIES**IMPORTANT INSTRUCTION:**

ONLY fill this page **IF** there are other party(ies) related to the Tenderer and/or Director of Tenderer who also participate in this Tender.

TYPE OF RELATED PARTIES	YES (Please tick whichever applicable)
Parent Company	
Subsidiary	
Companies under common control	
Associated Director/s	
Member of Director Families**	
Management/employees of Parent or Subsidiary Company	
Employee of Air Selangor	
Others (Please specify)	

** Spouse, parents, child, adopted child, stepchild, brother, sister and the spouse of director's child, brother and sister.

If you answered YES to one or more of the questions above, please complete the table hereunder:

NAME OF THE RELATED COMPANY OR INDIVIDUAL	COMPANY REGISTRATION OR NRIC	TYPE OF RELATION	OWNERSHIP / DIRECTORSHIP SHARE (%)

I certify that all the information provided is true, accurate and complete and that there is no omission of important information.

.....
Name of Director / Authorised Signatory of Tenderer:

NRIC:

Date:

Name of Tenderer Company:

Tenderer's Company Stamp:

DEFINITION:

- 1.0** Related companies are defined according to Companies Act 2016 (Clause 4) if the other company:
- i. controls the **composition** of the board of directors of the companies
 - ii. controls **more than half** of the voting power of the company
 - iii. hold **more than half** issue share capital of the company, excluding any parts of the share capital which consist of preference shares or;
 - iv. The company is **subsidiary** of any company, which is subsidiary of other company.
- 2.0** Companies having persons '**connected**' with the director of other Company according to Companies Act 2016: Clause 197. This is including;
- i. a member of director families (spouse, parents, child, adopted child, stepchild, brother, sister and the spouse of director's child, brother and sister;
 - ii. a body corporate associated with that director;
 - iii. a trustee of a trust, other than trustee for an employee share scheme or pension scheme, under which that director or a member of director's family is beneficiary; or
 - iv. a partner of that director or a partner of a person connected with that director
- 3.0** According to Companies Act 2016: Clause 197, 2 (b), a Company is associated with a director if;
- i. The company is under obligation to act in accordance with the directions, instructions, or wishes of that director.
 - ii. That director has a controlling interest in the Company
 - iii. That director, or persons connected with that director, or both have a minimum **twenty per centum** (20%) of voting shares in the Company.

CONSENT AUTHORIZATION

Pursuant to the Credit Reporting Agencies (CRA) Act 2010 and Central Bank of Malaysia Act 2009, I/we the undersigned do hereby give my/our consent to **Pengurusan Air Selangor Sdn. Bhd. [201401006213]** ("**Air Selangor**") and CTOS Data Systems Sdn Bhd ("CTOS"), a registered credit reporting agency under the CRA Act to process my/our company personal data.

By this consent, I/we understand and agree that:

1. Air Selangor may conduct credit/trade check, CCRIS and DCHEQS checks on me/us and where applicable with CTOS at any time for as long as I/we have a trade relationship with you or where any dues remain unpaid and outstanding with you, for any one or more of the following purposes:
 - Opening of account
 - Credit/Account monitoring
 - Debt recovery
 - Credit/Account evaluation
 - Credit/Account review
 - Legal documentation consequent to a contract or facility granted by you.
2. Air Selangor may disclose any information on my/our conduct of my/our account(s), to any business entity/ies for bona fide trade checking at any time. I/We am/are also aware and understand that such information will be provided to CTOS, who may in turn share such information to subscribers of their service.
3. Where Air Selangor require any processing of my/our application to be processed by any processing center located outside Malaysia, I/we hereby give consent to CTOS to disclose my/our credit, CCRIS & DCHEQS reports to such locations outside Malaysia.
4. Apart from the above, I/we the undersigned do give my/our consent to you and the CTOS, to process my/our personal data as per the PDPA Act.

Signed,

Signed,

.....
(Director /Proprietor of the Company)

Name:

NRIC:

Date:

.....
(Witness)

Name:

NRIC:

Date:

Company's Stamp: