

SCOPE OF SERVICES

Pengurusan Air Selangor Sdn Bhd (hereinafter referred to as "Air Selangor") intends to engage a qualified consultancy firm to provide professional services for the " **PROVISION OF CONSULTANCY ARCHITECTURAL SERVICES FOR DESIGN AND SITE SUPERVISION: PROPOSED MAJOR REFURBISHMENT FOR AIR SELANGOR STAFF QUARTERS** (hereinafter referred to as the "Project").

The appointed consultant will be responsible for delivering the following services:

1.1 Detailed Study:

- 1.1.1 Conduct a comprehensive assessment of the existing conditions of the staff quarters.
- 1.1.2 Evaluate feasibility and constraints for the refurbishment works.

1.2 Detailed Design Development:

Prepare a detailed design encompassing the following disciplines:

- 1.2.1 Architecture: Redesign to optimize functionality, aesthetics, and space utilization.
- 1.2.2 Mechanical and Electrical Engineering
- 1.2.3 Civil and Structural Engineering
- 1.2.4 Interior Design: Create conducive living environment for residents

1.3 Contract Management:

- 1.3.1 Provide expert services to oversee the project implementation, ensuring adherence to approved designs, budgets, and timelines.
- 1.3.2 Manage the tendering process, evaluate proposals, and assist in contractor appointment.
- 1.3.3 Provide detailed review and checking on work verification and payment certification.

The scope of services will also include supervision of refurbishment activities to ensure compliance with Air Selangor's quality standards, regulatory requirements, and industry best practices, ultimately delivering a project that enhances the living conditions of staff and aligns with organizational objectives.